



# Nelson County Sheriff's Office Employment Application



Please Read Inserted acknowledgments then complete the application

Applicants are considered for employment without regard to race, color, religion, sex, national origin, age, marital or veteran status or non-job related medical condition or disability

### Personal Information

Name: Last: First: Middle:

Date of Birth: Social Security Number:

Current Address:

Permanent Address:  
(if different  
From above)

Telephone Number: (    )

Email:

### Employment Interest

What position are you seeking: Minimum Salary Required:

Can you travel if the job requires it:  
(Please list any restrictions)

Does anyone in your immediate family work at NCSO?

If yes, List names and department (s)

	<b>Education</b>			
Education	Elementary	High School	College	Graduate
Name				
Location				
Years Completed				
Diploma/ Degree				



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Education Continued
Areas of Specialized Training:
Computer Skills:
Vocational or Technical School Attended:
Special Skill(s) or certificate(s) Achieved:
May we call your present employer: If yes, Whom may we contact?
Phone (     )

Work Experience
Employer:
Duties:
Date Employed: To:                      From:
Job Title:
Supervisor:
Hourly Rate/ Salary:                      Starting:                      Final:
Reason for Leaving:
Employer:
Duties:
Date Employed: To:                      From:
Job Title:
Supervisor:
Hourly Rate/ Salary:                      Starting:                      Final:
Reason for Leaving:



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(If more than two jobs in the last 5 years, please submit list typed in word document)

If a license or certificate is needed to perform the work in the applied for position, Please complete the following:	
Driver's License Number:	Driver's License State:
Professional License Number:	
Highlight Skills relevant to the position(s) sought:	
Have you ever been convicted of a crime, felony, or misdemeanor:      If yes, explain:	

References – Activities – Military Service			
Name:	Relationship:	Address	Phone#
1:			
2:			
List offices held in school, civic clubs or business organizations: You may omit those that indicate race, color, religion, or national origin:			
1:			
2:			
3:			
Current interests or hobbies:			
U.S. Military Service Branch from (Mo/Yr) to (Mo/Yr)		Highest Rank Attained	
Military Occupation Specialty and/or Major Duties		Honorable Discharge:	
Are you a Disabled Veteran? If yes, Nature of disability and % VA Rating Assigned			



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Are you a Vietnam Era Veteran? If yes, Month & year active duty complete:
<b>Summary</b>
<b>Please Read the following before completing application</b>
I certify that the answers given herein are true & complete to the best of my knowledge.
I authorize investigation of all statements contained in this employment application and additional job-related background investigation may be necessary in arriving at an employment decision.
In the event of employment, I understand that false or misleading information given in my application given in my application or interview(s) may result in dismissal. I understand also, that I am required to abide by all rules and regulations of the employer.
I understand that neither this document nor any verbal promises made by the employer or representative employee may be constituted as an employment contract.
I understand and acknowledge that, unless otherwise defined by law, policies, and procedures, or rules and regulations, any employment relationship with this organization is of an "at-will" nature, which means that either the employee or employer may terminate the employment relationship at any time, with or without cause or advance notice.
I understand that this application is the property of Nelson County. This application must be signed and dated below before receiving consideration for employment.

\_\_\_\_\_  
Signature \_\_\_\_\_ Date

Position applied for is open:		
Position(s) considered for:		
Applicant reviewed by:	Date:	
Interview:	If yes, Date:	Time:
Interviewed by (List Participants)		
Hired:	Date of Employment:	
Title:	Department:	Starting Salary: